

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 10/19/2016

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B Davies
Jay T Hill
Larry L Simms

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Joan Callahan, Board Prosecuto
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel

The meeting was called to order at 8:04 AM MDT by Thomas E Coates.

APPROVAL OF MINUTES

Mr. Davies made a motion to approve the minutes of 8/18/2016. It was seconded by Mr. Simms. Motion carried.

LEGISLATIVE REPORT

Ms. Cory said that discussion of the proposed rule change will be covered later in the meeting.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$105,266 as of 9/30/2016.

DISCIPLINE

Ms. Callahan presented a memorandum regarding case number LPG-2017-1 After discussion; the Board gave recommendations for appropriate discipline.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Simms made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2016-23, I-LPG-26-26, I-LPG-2016-37, I-LPG-2016-31, I-LPG-2017-3 and I-LPG-2017-7. It was seconded by Mr. Hill. Motion carried.

TO DO LIST

The Board reviewed the to-do list and no action was taken.

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 58

The Board reviewed the comparisons of between the 2011-2014 editions as well the 2014-2017 editions. The Board felt that these changes were straightforward and were meant to clean up the language/wording that was used in previous editions.

Mr. Simms made a motion to move forward with the rule change to adopt the 2017 edition. It was seconded by Mr. Hill. Motion carried.

PROPOSED RULE CHANGE / NOTIFICATION TO LICENSEES

Mr. Toryanski presented the draft of a postcard to inform licensees of the proposed rule change to adopt NFPA 58, edition 2017.

Mr. Hill made a motion for the Bureau to print the postcards and to send to all licensees. It was seconded by Mr. Simms. Motion carried.

SET NEXT MEETING DATE

The Board did not want to schedule a meeting at this time. The Board chair would like to be notified when complete applications are ready for review and a meeting will be arranged at that time.

EXECUTIVE SESSION

Mr. Hill made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Davies. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Davies. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

APPLICATIONS

Mr. Hill made a motion to approve the following for licensure:

Avanico DBA Lakeside Harvest Foods
RE Investment Company LLC DBA Pro Rentals and Sales

It was seconded by Mr. Simms. Motion carried.

Mr. Davies made a motion to hold application 901104768 pending further information. It was seconded by Mr. Simms. Motion carried.

Mr. Davies made a motion to hold application 901146852 pending further information. It was seconded by Mr. Simms. Motion carried.

Mr. Simms made a motion to hold application 901147701 pending further information. It was seconded by Mr. Davies. Motion carried.

Mr. Davies made a motion to approve Vavak Enterprises, LLC for licensure. It was seconded by Mr. Simms. Motion carried.

Mr. Simms made a motion to hold applications 901147790 and 901145123 pending further information. It was seconded by Mr. Hill. Motion carried.

NEXT MEETING

Mr. Davies requested adding discussion of applicant requirements and revision to the application forms to assist applicants with the requirements during the next meeting.

ADJOURNMENT

Mr. Simms made a motion to adjourn the meeting at 9:55 AM. It was seconded by Mr. Davies. Motion carried.

Thomas E Coates, Chair

Richard B Davies

Jay T Hill

Larry L Simms

Tana Cory, Bureau Chief